



**THOMAS L. GARTHWAITE, M.D.**  
Director and Chief Medical Officer

**FRED LEAF**  
Chief Operating Officer

COUNTY OF LOS ANGELES  
DEPARTMENT OF HEALTH SERVICES  
313 N. Figueroa, Los Angeles, CA 90012  
(213) 240-8101

BOARD OF SUPERVISORS

**Gloria Molina**  
First District

**Yvonne Brathwaite Burke**  
Second District

**Zev Yaroslavsky**  
Third District

**Don Knabe**  
Fourth District

**Michael D. Antonovich**  
Fifth District

April 1, 2004

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, CA 90012

Dear Supervisors:

**ACCEPT NOTICE OF COOPERATIVE AGREEMENT FROM THE CENTERS FOR  
DISEASE CONTROL AND PREVENTION FOR THE HIV PREVENTION PROJECT**  
(All Districts) (3 Votes)

IT IS RECOMMENDED THAT YOUR BOARD:

1. Approve and instruct the Director of Health Services, or his designee, to sign the Calendar Year (CY) 2004 Notice of Cooperative Agreement (NCA) No.U62/CCU923479-01 (Exhibit I) from the federal Centers for Disease Control and Prevention (CDC) for the HIV Prevention Project, in the amount of \$3,368,818, for the budget period of January 1, 2004 through December 31, 2004. This is a partial award (25%) pending approval of the federal budget.
2. Delegate authority to the Director of Health Services, or his designee, to sign amendments substantially similar to the NCA from the CDC for CY 2004, to accept the remaining 75% of the HIV Prevention Project funds in the amount of \$10,106,450, pending Congressional approval of the 2004 appropriations, and following review and approval of County Counsel and notification to the Board offices. The total CY 2004 allocation is estimated at \$13,475,268.
3. Delegate authority to the Director of Health Services, or his designee, to sign amendments substantially similar to the NCA from the CDC for CY 2004, that do not

exceed 25% of the total annual amount for the HIV Prevention Project, following review and approval by County Counsel, and notification to the Board offices.

4. Delegate authority to the Director of Health Services, or his designee, to sign the Notices of Cooperative Agreement for the HIV Prevention Project and any respective amendments to the NCAs for CYs 2005 through 2008, the remaining years of the project period, with substantially similar terms and that do not exceed 25% of the total annual amount of the CY 2004 HIV Prevention Project award, following review and approval by County Counsel, and notification to the Board offices.
5. Authorize the Department of Health Services to fill the following four positions: one (1) Head, Management Services, Health Services, one (1) Healthcare Financial Analyst, one (1) Senior Secretary II and one (1) Head Contract Program Auditor, in excess of what is provided in the Department's staffing ordinance pursuant to Section 6.06.020 of the County Code, pending allocation by the Department of Human Resources.

PURPOSE/JUSTIFICATION OF THE RECOMMENDED ACTIONS:

Acceptance of the CDC Prevention Project NCA funds will ensure the continuation of the Countywide HIV Prevention Project. The award amount represents 25% of the total award for CY 2004. The balance of the award is expected following Congressional approval of the 2004 appropriations.

The HIV Prevention Project provides program support and technical assistance to decrease the prevalence and incidence of HIV and AIDS in Los Angeles County through a variety of Countywide prevention activities.

Three of the four requested positions will enable the Department to implement recommendations made in a management review of the Office of AIDS Programs and Policy (OAPP), in order to realize greater organizational efficiency. The fourth requested position will provide assistance in the overall responsibility of fulfilling State and federal requirements to direct, plan, and coordinate the Department's response to the HIV/AIDS epidemic in Los Angeles County. All four of the requested positions are fully grant-funded with CDC funds.

FISCAL IMPACT/FINANCING:

The total program cost for CY 2004 HIV Prevention Project is \$13,475,268. The CDC has released a partial award in the amount of \$3,368,818, 25% of the total allocation for CY 2004. Upon Congressional approval of the 2004 appropriations, an amendment will be issued to release the remaining \$10,106,450. There are no additional net County costs associated with this

action. Funding is included in the Fiscal Year (FY) 2003-04 Adopted Budget and FY 2004-05 Budget Request.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS:

Since 1983, the County has accepted financial support from the CDC to enhance HIV/AIDS prevention activities. This support has included both the award of grants (financial assistance) and assignment of federal personnel or other resources in lieu of cash (direct assistance).

Recently your Board requested a review of OAPP's organizational structure. An independent review was conducted and found that greater organizational efficiency could be realized through reorganization of some operational functions. To implement recommendations to improve efficiency, three additional positions are being requested to assist the Director of OAPP with organizational management. The fourth position will be responsible for the planning, organization and administration of contracts within the Prevention Services Division for a wide range of services for those living with HIV/AIDS.

On January 16, 2004, the Department received a partial award for the CDC HIV Prevention Project for CY 2004. The recommended Award will continue to support a variety of HIV prevention activities conducted through agreements and amendments with community-based agencies previously approved by your Board. The NCA includes Health Insurance Portability and Accountability Act of 1996 (HIPAA)-related language that has been reviewed by County Counsel.

County Counsel has reviewed and approved the NCA (Exhibit I) as to form.

Attachment A provides additional information. Attachment B is the Grant Management Statement for grant awards exceeding \$100,000.

CONTRACTING PROCESS:

Not applicable.

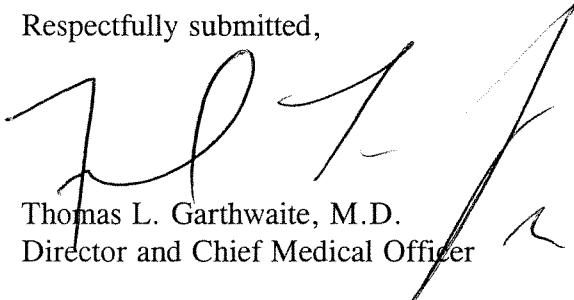
IMPACT ON CURRENT SERVICES (OR PROJECT):

The HIV Prevention Project funds will ensure the continuation of a variety of prevention services vital to the ongoing effort to prevent HIV infection among County residents at risk for HIV/AIDS.

The Honorable Board of Supervisors  
April 1, 2004  
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When approved, this Department requires three signed copies of the Board's action.

Respectfully submitted,

A handwritten signature in black ink, appearing to be 'T. Garthwaite', written over the printed name and title.

Thomas L. Garthwaite, M.D.  
Director and Chief Medical Officer

TLG:mc

BLCD3330.ES.wpd

Attachments (2)

c: Chief Administrative Officer  
County Counsel  
Executive Officer, Board of Supervisors

BLCD3330.ES.wpd

SUMMARY OF AGREEMENT

**CDC COOPERATIVE AGREEMENT NUMBER U62/CCU923479-01  
HIV PREVENTION PROJECT**

1. TYPE OF SERVICE:

HIV/AIDS prevention and education services.

2. AGENCY ADDRESS AND CONTACT PERSON:

Centers for Disease Control and Prevention  
Business and Grants Management  
2920 Brandywine Road  
Room 3000, Mail Stop E-15  
Atlanta, Georgia 30341  
Attention: Charles Elder, Grants Management Specialist  
Telephone: (770) 488-2889

3. TERM:

Project Period: January 1, 2004 through December 31, 2008  
Budget Period: January 1, 2004 through December 31, 2004

4. FINANCIAL INFORMATION:

Amount of Financial Assistance: \$ 3,368,818 (partial award)

This amount represents only 25% of the total annual allocation for Calendar Year 2004. Upon Congressional approval of the 2004 appropriations, the remaining \$10,106,450 will be released. The total CY 2004 award is estimated at \$13,475,268.

5. GEOGRAPHIC AREA TO BE SERVED:

Countywide

6. ACCOUNTABLE FOR MONITORING AND EVALUATION:

Charles L. Henry, Director, Office of AIDS Programs and Policy

7. APPROVALS:

Office of AIDS Programs and Policy: Charles L. Henry, Director

Public Health Programs: John F. Schunhoff, Ph.D., Chief of Operations

Contract Administration: Irene Riley, Director

County Counsel (review): Kelly Auerbach Hassel, Deputy County Counsel

**Los Angeles County Chief Administrative Office  
Grant Management Statement for Grants Exceeding \$100,000**

Department: Health Services

Grant Project Title and Description

HIV Prevention Project

Funding Agency	Program (Fed. Grant #/State Bill or Code #)	Grant Acceptance
CDC	U62/CCU923479-01	None

Total Amount of Grant	\$3,368,818	County Match Requirements	N/A
Grant Period:	Begin 01/01/04	End Date:	12/31/04
Number of Personnel Hired Under this Grant:	Full Time	85	Part Time

**Obligations Imposed on the County When the Grant Expires**

Will all personnel hired for this program be informed this is a grant funded program? Yes ☒ No ☐

Will all personnel hired for this program be placed on temporary ("N") items? Yes ☒ No ☐

Is the County obligated to continue this program after the grant expires Yes ☐ No ☒

If the County is not obligated to continue this program after the grant expires, the Department will:

a). Absorb the program cost without reducing other services Yes ☐ No ☒

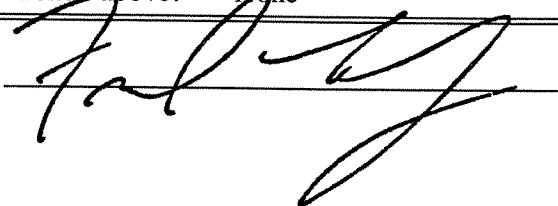
b). Identify other revenue sources (Describe) Yes ☒ No ☐  
Identify and apply for other grant funding.

c). Eliminate or reduce, as appropriate, positions/program costs funded by this grant. Yes ☒ No ☐

Impact of additional personnel on existing space: \*Current space will accommodate all indicated staff.

Other requirements not mentioned above: None

Department Head



Date 4/1/04

12/31/2003

93.943

DEPARTMENT OF HEALTH AND HUMAN SERVICES  
PUBLIC HEALTH SERVICE  
CENTERS FOR DISEASE CONTROL AND PREVENTION

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## NOTICE OF COOPERATIVE AGREEMENT

AUTHORIZATION (LEGISLATION/REGULATION)

301(A), 317(K)(2), 42 USC SECTION 241

EXHIBIT I

RECEIVED  
JAN 16 11:30  
FAC EXEC. OFFICE

1. SUPERSEDES AWARD NOTICE DATED EXCEPT THAT ANY ADDITIONS OR RESTRICTIONS PREVIOUSLY IMPOSED REMAIN IN EFFECT UNLESS SPECIFICALLY RESCINDED.	
2. GRANT NO. U62/CCU923479-01	5. ADMINISTRATIVE CODES CCU62
3. PROJECT PERIOD FROM 01/01/2004	THROUGH 12/31/2008
4. BUDGET PERIOD FROM 01/01/2004	THROUGH 12/31/2004

6. TITLE OF PROJECT (OR PROGRAM) HIV PREVENTION PROJECTS	
7. GRANTEE NAME AND ADDRESS LA COUNTY DEPARTMENT OF HEALTH SERVICES LA COUNTY OFFICE OF AIDS PROG. & POLICY 600 S. COMMONWEALTH AVENUE LOS ANGELES, CA 90005	

10. DIRECTOR OF PROJECT (PROGRAM DIRECTOR/PRINCIPAL INVESTIGATOR) CHARLES L. HENRY, DIRECTOR LA COUNTY OFFICE OF AIDS PROG. & POLICY 600 S. COMMONWEALTH AVENUE, 6TH FLOOR LOS ANGELES, CA 90005
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## 1. APPROVED BUDGET (EXCLUDES PHS DIRECT ASSISTANCE)

PHS GRANT FUNDS ONLY  
I TOTAL PROJECT COSTS INCLUDING GRANT FUNDS AND ALL OTHER FINANCIAL PARTICIPATION

(PLACE NUMERAL ON LINE)

I

.. SALARIES AND WAGES.....\$	508,692
.. FRINGE BENEFITS.....\$	202,129
.. TOTAL PERSONNEL COSTS.....\$	710,821
1. CONSULTANT COSTS.....	0
2. EQUIPMENT.....	0
3. SUPPLIES.....	26,951
4. TRAVEL.....	10,106
5. PATIENT CARE-INPATIENT.....	0
6. PATIENT CARE-OUTPATIENT.....	0
7. ALTERATIONS AND RENOVATIONS.....	0
8. OTHER.....	90,958
9. CONSORTIUM/CONTRACTUAL COSTS.....	2,428,917
10. TRAINEE RELATED EXPENSES.....	0
11. TRAINEE STIPENDS.....	0
12. TRAINEE TUITION AND FEES.....	0
13. TRAINEE TRAVEL.....	0
14. TOTAL DIRECT COSTS.....\$	3,267,753
15. INDIRECT COSTS ( 15.00 % OF S&W/TADC) \$	101,065
16. TOTAL APPROVED BUDGET.....\$	3,368,818

## 12. AWARD COMPUTATION FOR FINANCIAL ASSISTANCE

A. AMOUNT OF PHS FINANCIAL ASSISTANCE (FROM 11.U).....\$	3,368,818
B. LESS UNOBLIGATED BALANCE FROM PRIOR BUDGET PERIODS...\$	0
C. LESS CUMULATIVE PRIOR AWARD(S) THIS BUDGET PERIOD...\$	0
D. AMOUNT OF FINANCIAL ASSIST. THIS ACTION \$	3,368,818

## 13. RECOMMENDED FUTURE SUPPORT (SUBJECT TO THE AVAILABILITY OF FUNDS AND SATISFACTORY PROGRESS OF THE PROJECT)

BUDGET YEAR	TOTAL DIRECT COSTS	BUDGET YEAR	TOTAL DIRECT COSTS
A. 2	0	D. 0	0
B. 3	0	E. 0	0
C. 4	0	F. 0	0

## 14. APPROVED DIRECT ASSISTANCE BUDGET (IN LIEU OF CASH)

A. AMOUNT OF PHS DIRECT ASSISTANCE.....\$	0
B. LESS UNOBLIGATED BALANCE FROM PRIOR BUDGET PERIODS...\$	0
C. LESS CUMULATIVE PRIOR AWARDS FROM THIS BUDGET PERIOD \$	0
D. AMOUNT OF DIRECT ASSISTANCE THIS ACTION \$	0

## 15. PROGRAM INCOME SUBJECT TO 45 CFR PART 74, SUBPART F, OR 45 CFR 92.25, SHALL BE USED IN ACCORDANCE WITH ONE OF THE FOLLOWING ALTERNATIVES: (SELECT ONE AND PUT LETTER IN BOX.)

A. DEDUCTION	
B. ADDITIONAL COSTS	
C. MATCHING	<div style="border: 1px solid black; padding: 2px; display: inline-block;">E</div>
D. OTHER RESEARCH (ADD/DEDUCT OPTION)	
E. OTHER (SEE REMARKS)	

THIS AWARD IS BASED ON AN APPLICATION SUBMITTED TO, AND AS APPROVED BY, THE PHS ON THE ABOVE TITLED PROJECT AND IS SUBJECT TO THE TERMS AND CONDITIONS INCORPORATED EITHER DIRECTLY OR BY REFERENCE IN THE FOLLOWING:  
A. THE GRANT PROGRAM LEGISLATION CITED ABOVE. B. THE GRANT PROGRAM REGULATION CITED ABOVE. C. THIS AWARD NOTICE INCLUDING TERMS AND CONDITIONS, IF ANY, NOTED BELOW UNDER REMARKS. D. PHS GRANTS POLICY STATEMENT INCLUDING ADDENDA IN EFFECT AS OF THE BEGINNING DATE OF THE BUDGET PERIOD. E. 45 CFR PART 74 OR 45 CFR PART 92 AS APPLICABLE. IN THE EVENT THERE ARE CONFLICTING OR OTHERWISE INCONSISTENT POLICIES APPLICABLE TO THE GRANT, THE ABOVE ORDER OF PRECEDENCE SHALL PREVAIL. ACCEPTANCE OF THE GRANT TERMS AND CONDITIONS IS ACKNOWLEDGED BY THE GRANTEE WHEN FUNDS ARE DRAWN OR OTHERWISE OBTAINED FROM THE GRANT PAYMENT SYSTEM.

REMARKS (OTHER TERMS AND CONDITIONS ATTACHED - YES ☒ NO)

SPONSOR: NATIONAL CENTER FOR HIV PREVENTION  
\*IDC RATE BASE: SEE ATTACHED

PHS GRANTS MANAGEMENT OFFICER: (SIGNATURE) <i>Carlos M. Smiley</i>		(NAME-TYPED/PRINT) CARLOS SMILEY		(TITLE) GRANTS MANAGEMENT OFFICER	
7. OBJ. CLASS. 41.51		18. CRS.EIN: 1-956000927-A1		19. LIST NO.: CO-040-L04	
FY-CAN		DOCUMENT NO.	ADMINISTRATIVE CODE	AMT. ACTION FIN. ASST	AMT. ACTION DIR. ASST
0.A04-11515 04-9213704		B. CCU923479	C. CCU62	D. 3,325,469	E. 0
1.A04-11515 04-9214251		B. CCU923479	C. CCU62	D. 43,349	E. 0
2.A		B.	C.	D.	E.

<b>NOTICE OF COOPERATIVE AGREEMENT</b>	DATE ISSUED	
<b>AWARD</b> (Continuation Sheet)	AWARD NO.	U62/CCU923479-01

TERMS AND CONDITIONS THIS AWARD

The CDC is operating under a continuing budget resolution which does not provide full funding for all programs at this time. This award action reflects funding at twenty-five (25%) percent of the new financial assistance/ direct assistance (FY 2004 funds only).

Budget	2004 Negotiated	Continuing Resolution Impact	Total
Category	Budget Agreement	75% of Negotiated Budget Withheld	25% of Negotiated Budget Award Amount
Salary & Wages	\$2,034,766	\$1,526,074	\$508,692
Fringe Benefits	\$808,516	\$606,387	\$202,129
Travel	\$40,426	\$30,320	\$10,106
Equipment	\$0	\$0	\$0
Supplies	\$107,802	\$80,851	\$26,951
Contractual	\$9,715,668	\$7,286,751	\$2,428,917
Other	\$363,832	\$272,874	\$90,958
<b>Total Direct Costs</b>	<b>\$13,071,010</b>	<b>\$9,803,257</b>	<b>\$3,267,753</b>
Indirect Costs	\$404,258	\$303,193	\$101,065
<b>Total Costs</b>	<b>\$13,475,268</b>	<b>\$10,106,450</b>	<b>\$3,368,818</b>
Column (1)	(2)	(3)	(4)

Note: If there are no more withholdings placed on this award, upon Congressional approval of the FY 2004 appropriations, a modification will be issued which will release the 75% funding as identified in Column 3 above. No action is required by the Recipient.



NOTICE OF COOPERATIVE AGREEMENT	DATE ISSUED	
AWARD (Continuation Sheet)	AWARD NO.	U62/CCU923479-01

**NOTE 1: INCORPORATION:** Program Announcement Number 04012 entitled "HIV Community-Based Prevention Projects " and the application dated August 29, 2003, are made a part of this award by reference.

This action awards funds for budget period #1, which covers the period January 01, 2004 through December 31, 2004. The program project period ends December 31, 2008.

**NOTE 2: ADDITIONAL REPORTING REQUIREMENTS:** The SF 269 (Financial Status Report-FSR) is due to CDC Grants Management Office 90 days (March 31, 2005) after the end of the budget period.

A semi-annual Progress Report that includes a narrative summary of the activities conducted during the previous six months, a comparison of actual accomplishments against projected goals, and other pertinent information must be submitted 90 days after the end of each semi-annual period.

The due dates are as follows: 09/06/2004, and 04/01/2005. At the end of the project period, a FINAL PROGRESS REPORT is due with the FINAL FSR not later than 90 days after the project period end date. (Note: The final progress report should summarize the entire project).

**NOTE 3: CORRESPONDENCE:** All correspondence regarding this award must be identified with the award number as shown at the top right of this page.

**NOTE 4: PRIOR APPROVAL:** "ALL" requests that require the prior approval must bear the signature of an authorized official of the grantee business office as well as that of the principal investigator or program director. Any request received which reflect only one signature will be returned to the grantee unprocessed. Additionally, any requests involving funding issues must include a new proposed budget and a narrative justification of the requested changes.

**NOTE 5: PUBLICATIONS:** Publications, journal articles, etc. produced under a CDC grant support project must bear an acknowledgment and disclaimer, as appropriate, such as: This publication (journal article, etc.) was supported by Grant/Cooperative Agreement Number U62/CCU923479-01 from **The Centers for Disease Control and Prevention**. Its contents are solely the responsibility of the authors and do not necessarily represent the official views of **The Centers for Disease Control and Prevention**. The applicant is reminded that all written materials, audiovisual materials, pictorials, questionnaires, survey instruments, websites, educational curricula and other relevant program materials have to be reviewed and approved by an established program review panel. A list of reviewed materials and approval dates must be submitted as part of your semi-annual narrative. Any CDC funds used to support subcontracts (e.g., Community Based Organizations) fall under these guidelines.

**NOTE 6: EQUIPMENT AND PRODUCTS:** To the greatest extent practicable, all equipment and products purchased with CDC funds should be American-made.

NOTICE OF COOPERATIVE AGREEMENT	DATE ISSUED	
AWARD (Continuation Sheet)	AWARD NO.	U62/CCU923479-01

**NOTE 7: ACKNOWLEDGMENT OF FEDERAL SUPPORT:** When issuing statements, press releases, requests for proposals, bid solicitations and other documents describing projects or programs funded in whole or in part with Federal money, all awardees receiving Federal funds, including and not limited to State and local governments and recipients of Federal research grants, shall clearly state (1) the percentage of the total costs of the program or project which will be financed with Federal money, (2) the dollar amount of Federal funds for the project or program, and (3) percentage and dollar amount of the total costs of the project or program that will be financed by non-governmental sources.

**NOTE 8: INSPECTOR GENERAL:** For your information, the United States Department of Health and Human Services Inspector General maintains a toll-free telephone number, 800-368-5779, for receiving information concerning fraud, waste or abuse under grants and cooperative agreements. Such reports are kept confidential, and callers may decline to give their names if they choose to remain anonymous.

**NOTE 9: PAYMENT INFORMATION Automatic Drawdown:**  
Payment under this award will be made available through the Department of Health and Human Services (HHS) Payment Management System (PMS). PMS is administered by the Division of Payment Management, Program Support Center, HHS. PMS will forward the DHHS Manual for Recipients Financed Under the Payment Management System (PMS), PMS-270 and PMS-272 forms.

A. PMS correspondence, mailed through the U.S. Postal Service, should be addressed as follows: Division of Payment Management, FMS/PSC/HHS, P.O. Box 6021 Rockville, MD 20852.

B. If a carrier other than the U.S. Postal Service is used, such as United Parcel Service, Federal Express, or other commercial service, the correspondence should be addressed as follows: Division of Payment Management, FMS/PSC/HHS, Rockwall Building #1, Suite 700, 11400 Rockville Pike, Rockville, MD 20852.

To expedite your first payment from this award, attach a copy of the notice of Grant/Cooperative Agreement to your payment request form.

**Note 10: AUDIT REQUIREMENT:** The grantee is required to obtain annual audit of these CDC funds (program-specific audit) by a U.S.-based audit firm with international branches and current licensure/ authority in country, and in accordance with International Accounting Standards or equivalent standard(s) approved in writing by CDC. Grantee shall usually have audit performed annually. Audit reports must comprise of at least the following: (1) Financial statements and a schedule of Federal Awards; (2) a report on the nonprofit institution's internal control structure and the assessment of control risk; and (3) a report on the institution's financial compliance with laws and regulations.

NOTICE OF COOPERATIVE AGREEMENT	DATE ISSUED	
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This audit report must be sent to Centers for Disease Control, Charles Elder, Grants Management Specialist at 2920 Brandywine Rd, MS E-15, Atlanta, GA 30041, by no later **than 9 months** after the end of the audit period.

The grantee is to ensure that subrecipients receiving CDC funds also meet these requirements (total Federal grant or cooperative agreement funds received exceed \$300,000). The grantee must also ensure that appropriate corrective action is taken within six months after receipt of the subrecipient audit report in instances of non-compliance with Federal laws and regulations. The grantee is to consider whether subrecipient audits necessitate adjustment of the grantee's own records. If a subrecipient is not required to have a program specific audit, the Grantee is still required to perform adequate monitoring of subrecipient activities. The grantee is to require each subrecipient to permit independent auditors to have access to the subrecipient's records and financial statements. **THE GRANTEE SHOULD INCLUDE THESE REQUIREMENTS IN SUBRECIPIENT CONTRACTS.**

**Note 11: HEALTH INSURANCE PORTABILITY AND ACCOUNTABILITY ACT OF 1996 (HIPPA):** Pursuant to the Standards for Privacy of Individually Identifiable Health Information promulgated under the Health Insurance Portability and Accountability Act (HIPPA)(45 CFR Parts 160 and 164), covered entities may disclose protected health information to public health authorities "...authorized by law to collect or receive such information for the purpose of preventing or controlling disease, injury, or disability, including, but not limited to, the reporting disease, injury, vital events such as birth or death, and the conduct of public health surveillance, public health investigations, and public health interventions..." The definition of a public health authority includes "...a person or entity acting under a grant of authority from or contract with such public agency..." Through this agreement, **LA County Department of Health Services** is acting under a grant of authority from CDC to carry out HIV/AIDS Surveillance Programs which are authorized by 317 (k) (2) 42 USC 247B(k)(2). The CDC grants this authority for purposes of this project. Further, CDC considers this to be disease reporting for which disclosure of protected health information by covered entities is authorized by section 164.512(b) of the Privacy Rule (45 CFR 164.512(b)).

**Note 12: TECHNICAL RECOMMENDATION:** The grantee is required to respond in writing to the Project Officer's technical review (attached hereto) by March 1, 2004, failure to do so could result in withholding or other action. The Project Officer, along with the Capacity Building Consultant and the Program Evaluator will provide ongoing assistance throughout the budget year on the action items listed in the HIV Prevention Capacity Building Activities Technical Review and the Evaluation Plan: Data Systems, Security, and the Reporting Technical Review. The Grantees are not required to respond to the action items cited on these forms by March 1, 2004.

NOTICE OF COOPERATIVE AGREEMENT	DATE ISSUED	
AWARD (Continuation Sheet)	AWARD NO.	U62/CCU923479-01

**NOTE 13:**      **CDC CONTACT NAMES:**

**Business and Grants Management Contact**

Charles Elder, Grants Management Specialist  
 2920 Brandywine Road  
 Atlanta, Georgia 30341-4146  
 Telephone: (770) 488-2889  
 Fax: (770) 488-2670  
 E-mail: cfe4@cdc.gov

**Programmatic Contact**

Victoria Rayle, Project Officer  
 Centers for Disease Control and Prevention (CDC)  
 Division of HIV/AIDS Prevention  
 Corporate Square, Bldg. 8, MS E-58  
 Atlanta, GA 30333  
 Telephone 404/639-4274  
 Fax: 404/639-5258  
 E-Mail: vdr1@cdc.gov